

NALTEA Certification Requirements for Two Designation Levels

NALTEA Certified Abstractors (NCA) are deemed competent to complete updates, full residential transactions, and small commercial such as mom & pop freestanding buildings.

Requirements for the NCA are that the member must:

1. Be an active, paid member of NALTEA and agree to ethical standards.
2. Provide a Statement certifying minimum of 3 years experience in the industry.*
3. Pass Testing (75% of 100 question test – basic knowledge, mathematics of surveys and interests)
4. Maintain the designation with Continuing Education (10 hours every 2 years). Courses accepted from NALTEA (seminars and conference programs) ABA, Board of Realtors, Appraisal Institute, National Homebuilders Association, Real Estate Sales, Mortgage or Law Schools, College Level or Technical Courses, Licensed state courses and any other classes approved by NALTEA. CE courses must be related to real estate.

NALTEA Master Abstractors (NMA) are deemed competent to complete any type of search including general commercial, industrial, subdivision developments, condominium developments, plottage and assemblages.

Requirements for the NMA are that the member must:

1. Be an active, paid member of NALTEA and agree to ethical standards.
2. Provide a Statement certifying minimum of 8 years experience in the industry.*
3. Pass Testing (90% of 100 question test).
4. Maintain the designation with Continuing Education (10 hours every 2 years). Courses accepted from NALTEA (seminars and conference programs) ABA, Board of Realtors, Appraisal Institute, National Homebuilders Association, Real Estate Sales, Mortgage or Law Schools, College Level or Technical Courses, Licensed state courses and any other classes approved by NALTEA. CE courses must be related to real estate.
5. Submit a full commercial search for review.
6. Submit a letter of recommendation from a client stating they have done business with the abstractor and feel the person is competent to do any residential or commercial search work that may be requested.

Members can apply online to take the exam at <http://www.naltea.org> and will receive instructions via email after the application has been reviewed.

*** Inaccurate information regarding experience level (minimum of 3 years for NCA and minimum of 8 years for NMA) will result in forfeiture of certification and either suspension or termination of NALTEA membership.**